

# Minnesota Library Association Board Meeting Agenda

Friday, December 16, 2011  
10:00 AM – 12:00 PM

MELSA  
1619 Dayton Avenue, Suite 320  
St. Paul, MN 55104-6276

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1. **Call to Order**
2. **Welcome and Introductions**
3. **Adoption of Agenda**
4. **Approval of November 18, 2011 Minutes \***
5. **Financial Report (Golden)**
  - 5.1. Monthly Reports \*
6. **Update on Activities**
7. **Action Items**
  - 7.1. 2012 Budget (Palank/Golden) \*
8. **Reports**
  - 8.1. President's Report (Ewing)
  - 8.2. MLA Liaisons' Report
  - 8.3. Executive Director's Report (Palank)
9. **Discussion Items**
  - 9.1. MILE Funding (Ewing)
  - 9.2. Distance Learning Roundtable (Ewing)
  - 9.3. Strategic Planning (Ewing)
  - 9.4. Banking Relationships (Palank)
10. **Pending Agenda Items**
  - 10.1. Records Retention: Draft Policy (Ewing)
  - 10.2. Conflict of Interest Policy (Golden)

## 11. **Adjournment**

Next meeting: Wednesday, January 18, 10:00am – 12:00pm, MELSA; all meetings will be held on the third Friday of every month from 10:00am – 12:00pm at MELSA.

*Materials distributed to board prior to meeting in board packet*

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## **Board Meeting eBlast Schedule**

January - Robin	April – Mic	July – Robin	October – Kathleen
February - Carla	May – Kirsten	August – Ben	November – Michael
March – Jenny	June – Kate	September - Jenny	December - Mic