



Minnesota Library Association
Annual Membership Meeting
Thursday, October 13, 2011 • 5:00–6:00PM
Duluth Convention Center – French River Room

AGENDA

- 1. Welcome and Introductions.....Robin Ewing, MLA President 5:00PM
 - 2. Adopt Agenda.....Robin Ewing, MLA President 5:05PM
 - 3. Approval of 2010 Annual Meeting MinutesRobin Ewing, MLA President 5:06PM
 - 4. Proposed Bylaws Change Jenny Trushenski, MLA Secretary 5:07PM
 - 5. Draft Legislative Platform Bob Boese, MLA Legislative Committee 5:20PM
 - 6. State of the Association.....Robin Ewing, MLA President 5:30PM
 - 7. Treasurer’s Report Mic Golden, MLA Treasurer 5:40PM
 - 8. Plans for 2012 Carla Urban, MLA President-Elect 5:45PM
 - 9. MLA Board Election Results Mary Parker, MLA Nominations Committee Chair 5:47PM
 - 10. Member Questions, Memorials, Comments and Resolutions..... 5:50PM
 - 11. Adjourn 6:00PM
- Parliamentarian Don Kelsey

Minnesota Library Association
Annual Business Meeting Minutes

Thursday, October 7, 2010
Rochester, MN

1. **Call to Order** - The meeting was called to order at 5:02 p.m. Quorum was present.
2. **Welcome and Introductions** – Kathleen James introduced the 2010 Board of Directors.
3. **Adoption of Agenda** – **Mark Ranum moved to adopt the agenda; Mike Bloomberg seconded – Motion passed**
4. **Approval of 2009 Annual Meeting Minutes** – **Mark Ranum moved to approve the minutes; Melissa Brechon seconded – Motion passed**
5. **Proposed Bylaw Changes** – Lynne Young provided an overview of the bylaw changes to the MLA members as provided by Edward Swanson, the MLA Parliamentarian. **Lynne Young moved to approve the bylaw changes as proposed by the Bylaws Committee and distributed to members for review in September 2010.** The MLA members had additional discussion regarding the term of the Legislative Chair and clarification of fiscal year (MLA fiscal year or Legislative fiscal year). **Motion passed**
6. **Draft Legislative Platform** – The draft MLA and MEMO 2011 Legislative Platform was adopted by the board and presented to the membership. Michael Scott provided additional explanation of the platform and fielded questions from the members.

Gretchen Wronka moved the following Resolution to the MLA and MEMO 2011 Legislative Platform; seconded by Peg Werner.

Whereas the 2010 MLA Legislative Platform supported legislative efforts to fund programs in early learning and literacy developments;

And Whereas the draft of the 2011 Legislative Platform does not reflect this;

Be it Resolved that the 2011 platform draft be revised to incorporate this statement.

Michael Scott moved to approve the 2011 Joint Legislative Platform as amended – Motion passed

Ken briefly discussed the resolutions passed by the board regarding the recommendations of the OLA report and mentioned the September Board minutes will be online for members to review next week.

7. **President's Report** – Kathleen James discussed the updates to the bylaws and procedures; resurrection of the membership and communication committees; and the proposed conference planning committee structure.
8. **Treasurer's Report** – Mic Golden reported at the end of 2009, our net assets were \$177,903. She also provided a membership report, as of October 1, 2010 there were 608 members. Ann Walker Smalley discussed the change to rolling membership. The report concluded with Mic mentioning the breakdown of members and subunit/division members.
9. **MLA Board Election Results** – Chris Olson thanked all the candidates for their willingness to serve the organization and congratulated the following:
 - Carla Dewey Urban – President-Elect
 - Jenny Jepsen – Secretary
 - Kirsten Clark – Intellectual Freedom Chair
 - Ben Trapskin – ALA Chapter Councilor
 - Robert Boese – Legislative Committee Vice-Chair
10. **Member Questions, Memorials , Comments, and Resolutions** –
 - Chris Olson and Jan Feye-Stukas presented a Memorial Resolution honoring Suzanne J. LeBarron.

Whereas, Suzanne J. LeBarron, a devoted and valued member of the library community, died at the age of 64 on January 18, 2010 in Great Falls, Montana, and;

Whereas, Her career encompassed numerous professional roles in a numerous states, including: working at the Great Falls Public Library and the Minneapolis Public Library; serving as a grant administrator for the State Library of New York; serving as Head of Library Services at the Kentucky State Library; serving as the Assistant State Librarian for Connecticut; and serving as the State Librarian of Wyoming. Her final library position was as the director of the Lake Agassiz Regional Library in northwestern Minnesota, and;

Whereas, Suzanne J. LeBarron provided strong support and assistance to the American Library Association, including service to the ALA Feminist Task Force as coordinator in 1979 – 1980, and;

Whereas, She provided support through her writings, including a "Directory of Humanities Resource People in New York State," (1981) with Keith Michael Fiels as assistant editor, and;

Whereas, She held high esteem for library workers and their sense of intellectual freedom through her service on the LeRoy C. Merritt Humanitarian Fund as a trustee from 1980 – 1982, and;

Whereas, As she travelled throughout the United States, she gave people the benefit of her humor, plus her expertise and enthusiasm for libraries; Now, therefore, be it

Be It Resolved That, the American Library Association recognize that Suzanne J. LeBarron devoted her life to better libraries, giving residents the best possible access to books; and that she felt that uncensored libraries were the foundation of democracy; and that anyone could learn anything as long as that person could read

and have access to knowledge, and be it further

Resolved, That this Association expresses its sincere sympathy to her family, including her mother, Eunice LeBarron and her sisters, Vonnie McLain, Marie Walsh, and Suzette LeBarron, all of Great Falls, Montana.

- Ken Behringer and Peg Werner presented a Resolution on Network Neutrality (Net Neutrality).

Whereas, equal and equitable access to information is a core value of the library profession, and;

Whereas, Internet access serves to make available the widest possible range of viewpoints, opinions and ideas necessary to the preservation of a democratic society, and;

Whereas, the American Library Association Resolution on Network Neutrality defines net neutrality as “the delivery over broadband or high speed Internet access of any content or use of any service in a neutral fashion without a preferential structure favoring some providers of content or service to the detriment of other providers”, and;

Whereas, without protecting network neutrality, the Internet could develop into a multi-tiered system favoring large, established businesses to those with ties to broadband network providers.

Be It Resolved That, The Minnesota Library Association endorse the American Library Association’s Resolution on Network Neutrality as a guiding principle of broadband Internet access.

- Anne Friederichs presented a Resolution on Minnesota’s Future: Early Childhood Agenda for the Youngest Minnesotans; Jan Feye-Stukas seconded

Whereas, research shows that investments in early childhood development lay the foundation for future success in school, career, and life

And **Whereas,** policies that support the ability of parents, providers of early care and education, and other community members to interact positively with children in stable and stimulating environments like libraries help create a sturdy foundation for later school achievement, economic productivity, and responsible citizenship

And **Whereas,** libraries across the state are partners in community collaborations that support children’s early learning and literacy development

And **Whereas,** the Minnesota Library Association’s 2010 Legislative Platform supported legislative efforts to fund programs in early learning and literacy, including those that use the resources and expertise of libraries across the state

And **Whereas,** the Minnesota Library Association has determined that libraries play a key role in providing meaningful early childhood programs that encourage children to learn to love to read (2010 Legislative Day talking points)

And **Whereas**, the Minnesota Library Association understands that the path to Minnesota's future prosperity begins with the well-being of all our children

Be it Resolved That, the Minnesota Library Association agrees to join other organizations by signing on as an endorser of Minnesota's Future: Early Childhood Agenda for the Youngest Minnesotan's.

- Chris Olson wanted to thank Kathleen James and the MLA board for their leadership over the year
- Kathleen James thanked Melissa Palank and Nonprofit Solutions for their services as the MLA office

11. **Adjournment** – The meeting adjourned at 5:55 pm. **Michael Scott moved to adjourn the meeting; Anne Friederichs seconded – Motion passed**

September 6, 2011

Dear MLA member:

The Annual Meeting of the Minnesota Library Association will be held on Thursday, October 13 at 5:00pm at the Duluth Convention Center during the MLA Annual Conference. Among the business to be conducted at the meeting, the membership will be voting on the following proposed amendments to the Bylaws.

Please review the proposed changes on the MLA website. You will find a version with the proposed revisions highlighted and a “clean” amended version at: <http://mnllibraryassociation.org/about-mla/bylaws-and-organization>. If you do not have access to the online versions, please contact Melissa Palank, MLA Executive Director, by phone at 651-999-5343 or by mail at 1821 University Avenue West, Suite S256, St. Paul, MN 55104 for a print copy.

The most significant changes are highlighted below.

- For clarity, all references to “Vice President/President-Elect” will become solely “President- Elect.”
- Updated the language and role of the President-Elect to reflect current practice. (Article 2.4.1)
- Removed the word “retiring” in reference to the President becoming Immediate Past President. (Article 3.6.1)
- Clarified language in Article 9.8 that describes the process of naming standing committee chairs by the President-Elect.

Please contact Jenny Trushenski, MLA Secretary at 507-238-4207, Melissa Palank at 651-999-5343 or me with questions or comments prior to the meeting.

Sincerely,



Robin Ewing, MLA President

2012 Legislative Platform

Minnesota's Academic, Public and School libraries and media centers are vital to the educational, economic and cultural life of this State. The following represent the interests of the State of Minnesota through libraries and media centers in 2012:

- The Minnesota Library Association and the Minnesota Educational Media Organization support the appropriation of \$10 million dollars for the 2012-2014 biennium for the construction of public library buildings through the State's currently authorized matching program (Minnesota Statutes 134.45).
- The Minnesota Library Association and the Minnesota Educational Media Organization support the use of public library construction funds appropriated through Minnesota Statutes 134.45 to assist in the development and construction of fiber optic lines and other broadband access to public library buildings.
- The Minnesota Library Association and the Minnesota Educational Media Organization support the further development of fiber optic and other broadband improvements for all Minnesota libraries and school media centers.
- The Minnesota Library Association and the Minnesota Educational Media Organization support continued funding for K-12 school and public library telecommunications and Internet connectivity through the Telecommunications/Internet Access Equity Aid and Regional Library Telecommunications Aid programs currently in place. In addition, MLA/MEMO supports the 2010 recommendations of the Ultra High-Speed Broadband Task Force in regard to implementing increased broadband capacity to K-12 Schools and public libraries.

MLA
Balance Sheet
December 31, 2010

ASSETS

Current Assets		
Bremer Checking	\$	149,426.50
Bremer Money Market		1,108.44
Associated Bank CD's		50,992.05
Accounts Receivable		600.00
		<u> </u>
Total Current Assets		202,126.99
Property and Equipment		
Furniture & Fixtures		15,768.71
Accumulated Dep - Furn & Fix		(15,768.71)
		<u> </u>
Total Property and Equipment		0.00
Other Assets		
Prepaid Expenses		1,763.88
		<u> </u>
Total Other Assets		<u> </u> 1,763.88
Total Assets	\$	<u><u> </u></u> 203,890.87

LIABILITIES AND CAPITAL

Current Liabilities		
Accounts Payable	\$	115.26
Unearned Revenue		20.00
		<u> </u>
Total Current Liabilities		135.26
Long-Term Liabilities		
		<u> </u>
Total Long-Term Liabilities		<u> </u> 0.00
Total Liabilities		135.26
Capital		
Beginning Net Assets		150,548.53
Fund Balance		27,454.75
Net Income		25,752.33
		<u> </u>
Total Capital		<u> </u> 203,755.61
Total Liabilities & Capital	\$	<u><u> </u></u> 203,890.87

MLA
Income Statement
For the Twelve Months Ending December 31, 2010

	Current Month Actual	Year to Date Actual	Year to Date Budget	Variance
Revenues				
Membership Dues	\$ 2,560.00	\$ 55,635.00	\$ 57,905.00	(2,270.00)
Registrations	0.00	80,402.00	90,400.00	(9,998.00)
Individual Contributions	0.00	135.00	0.00	135.00
Corporate Donor/Sponsor	0.00	10,550.00	5,165.00	5,385.00
Foundation Grants	0.00	0.00	0.00	0.00
Federal Grants	0.00	0.00	0.00	0.00
State Grants	0.00	0.00	0.00	0.00
Exhibitor Fees	0.00	31,490.00	30,000.00	1,490.00
Merchandise Sales	0.00	0.00	0.00	0.00
Advertising Revenue	0.00	1,050.00	2,000.00	(950.00)
Advocacy Support	4,414.51	43,129.69	43,200.00	(70.31)
Interest Income	21.24	369.96	900.00	(530.04)
Miscellaneous Income	0.00	703.00	0.00	703.00
Total Revenues	<u>6,995.75</u>	<u>223,464.65</u>	<u>229,570.00</u>	<u>(6,105.35)</u>
Cost of Sales				
Facility Fees	0.00	6,760.00	9,145.00	(2,385.00)
Catering	0.00	37,081.64	35,550.00	1,531.64
Equipment Rental	0.00	8,488.53	6,100.00	2,388.53
Program Supplies	0.00	1,970.33	6,000.00	(4,029.67)
Advertising Expense	0.00	0.00	650.00	(650.00)
Program Printing	0.00	3,865.13	3,175.00	690.13
Other Program Costs	0.00	580.00	4,500.00	(3,920.00)
Speaker Fees	(399.14)	4,569.40	12,805.00	(8,235.60)
Total Cost of Sales	<u>(399.14)</u>	<u>63,315.03</u>	<u>77,925.00</u>	<u>(14,609.97)</u>
Gross Profit	<u>7,394.89</u>	<u>160,149.62</u>	<u>151,645.00</u>	<u>8,504.62</u>
Expenses				
Contract Administration	4,015.80	48,639.38	48,300.00	339.38
Professional Fees	4,904.00	63,229.14	62,600.00	629.14
Website Fees	210.00	2,736.55	1,000.00	1,736.55
Office Supplies	0.00	46.24	500.00	(453.76)
Printing & Copying	21.10	1,604.50	2,825.00	(1,220.50)
Office Rent	0.00	4,508.40	8,430.00	(3,921.60)
Telephone & Fax	0.00	175.89	150.00	25.89
Postage & Delivery	13.95	920.63	2,410.00	(1,489.37)
Meeting Expense	225.72	701.23	635.00	66.23
Travel Expenses	415.60	3,516.47	6,500.00	(2,983.53)
Bank Fees	18.72	5,356.96	4,500.00	856.96
Dues & Subscriptions	0.00	210.00	500.00	(290.00)
Scholarships	0.00	500.00	2,080.00	(1,580.00)
Awards & Recognition	0.00	717.40	2,100.00	(1,382.60)
Insurance	0.00	1,394.00	2,025.00	(631.00)
Miscellaneous Expense	62.50	140.50	1,200.00	(1,059.50)
Depreciation Expense	0.00	0.00	0.00	0.00
Total Expenses	<u>9,887.39</u>	<u>134,397.29</u>	<u>145,755.00</u>	<u>(11,357.71)</u>
Net Income	<u>\$ (2,492.50)</u>	<u>\$ 25,752.33</u>	<u>\$ 5,890.00</u>	<u>19,862.33</u>

For Management Purposes Only

31,
Balance Sheet
August 31, 2011

ASSETS

Current Assets		
Bremer Checking	\$	154,289.86
Bremer Money Market		1,109.26
Associated Bank CD's		51,049.28
Accounts Receivable		71.25
		<hr/>
Total Current Assets		206,519.65
Property and Equipment		<hr/>
Total Property and Equipment		0.00
Other Assets		
Prepaid Expenses		7,618.30
		<hr/>
Total Other Assets		7,618.30
Total Assets	\$	<u>214,137.95</u>

LIABILITIES AND CAPITAL

Current Liabilities		
Accounts Payable	\$	1,728.31
Unearned Revenue		29,676.00
		<hr/>
Total Current Liabilities		31,404.31
Long-Term Liabilities		<hr/>
Total Long-Term Liabilities		0.00
Total Liabilities		31,404.31
Capital		
Beginning Net Assets		150,548.53
Fund Balance		51,783.71
Net Income		(19,598.60)
		<hr/>
Total Capital		182,733.64
Total Liabilities & Capital	\$	<u>214,137.95</u>

MLA
Income Statement
For the Eight Months Ending August 31, 2011

	Current Month Actual	Year to Date Actual	Total Budget	Variance
Revenues				
Membership Dues	\$ 3,964.00	\$ 43,165.00	\$ 45,000.00	(1,835.00)
Registrations	75.00	17,345.00	78,000.00	(60,655.00)
Individual Contributions	40.00	225.00	0.00	225.00
Corporate Donor/Sponsor	(4,425.00)	8,450.00	13,000.00	(4,550.00)
Foundation Grants	0.00	0.00	0.00	0.00
Federal Grants	0.00	0.00	0.00	0.00
State Grants	0.00	0.00	2,500.00	(2,500.00)
Exhibitor Fees	(12,825.00)	0.00	30,000.00	(30,000.00)
Merchandise Sales	0.00	0.00	0.00	0.00
Advertising Revenue	(200.00)	700.00	750.00	(50.00)
Advocacy Support	2,227.25	28,104.40	46,263.85	(18,159.45)
Interest Income	39.74	214.84	400.00	(185.16)
Miscellaneous Income	0.00	0.00	400.00	(400.00)
Total Revenues	<u>(11,104.01)</u>	<u>98,204.24</u>	<u>216,313.85</u>	<u>(118,109.61)</u>
Cost of Sales				
Facility Fees	(3,950.00)	14,794.86	17,150.00	(2,355.14)
Catering	270.09	7,909.67	34,370.00	(26,460.33)
Equipment Rental	80.16	120.16	8,150.00	(8,029.84)
Program Supplies	0.00	1,072.60	5,325.00	(4,252.40)
Advertising Expense	0.00	0.00	180.00	(180.00)
Program Printing	(322.59)	77.93	5,600.00	(5,522.07)
Other Program Costs	0.00	0.00	6,135.00	(6,135.00)
Speaker Fees	0.00	4,913.52	18,100.00	(13,186.48)
Total Cost of Sales	<u>(3,922.34)</u>	<u>28,888.74</u>	<u>95,010.00</u>	<u>(66,121.26)</u>
Gross Profit	<u>(7,181.67)</u>	<u>69,315.50</u>	<u>121,303.85</u>	<u>(51,988.35)</u>
Expenses				
Contract Administration	4,186.82	34,202.92	52,990.00	(18,787.08)
Professional Fees	5,668.68	39,996.68	70,000.00	(30,003.32)
Website Fees	0.00	1,445.37	1,500.00	(54.63)
Office Supplies	0.00	3.75	100.00	(96.25)
Printing & Copying	43.89	1,253.73	1,245.00	8.73
Office Rent	0.00	0.00	0.00	0.00
Telephone & Fax	19.08	67.67	160.00	(92.33)
Postage & Delivery	(323.96)	686.01	1,640.00	(953.99)
Meeting Expense	41.76	406.56	220.00	186.56
Travel Expenses	72.26	3,399.65	9,300.00	(5,900.35)
Bank Fees	202.59	1,572.55	4,500.00	(2,927.45)
Dues & Subscriptions	0.00	250.00	250.00	0.00
Scholarships	0.00	2,000.00	2,580.00	(580.00)
Awards & Recognition	250.00	1,253.54	1,550.00	(296.46)
Insurance	425.00	1,263.00	1,500.00	(237.00)
Miscellaneous Expense	762.67	762.67	2,201.47	(1,438.80)
Depreciation Expense	0.00	0.00	0.00	0.00
Total Expenses	<u>11,348.79</u>	<u>88,564.10</u>	<u>149,736.47</u>	<u>(61,172.37)</u>
Net Income	<u>\$ (18,530.46)</u>	<u>\$ (19,248.60)</u>	<u>\$ (28,432.62)</u>	<u>9,184.02</u>

For Management Purposes Only