

**Minnesota Library Association
Board of Directors Meeting Minutes
November 17, 2006 11:30 am
MLA Board Room**

Present: A. Betcher, R. Byrne, A Hokanson; H.Hoks; M. McGraw, M. McPeak, M. Moulton Janssen, V. Oleksowicz, C.Olson, V. Peters, W. Wendt
Also Present: Barbara Vaughan, Carla Urban

1. The meeting was called to order at 11:40
2. President Betcher welcomed everyone and began round table introductions.
3. Agenda: the agenda was adopted by consent.
4. October 2006 Minutes: Olson/ Oleksowicz /approved.
5. Financial Report (Hokanson)
 - a. Vaughan noted that the revenue from MLA's partners for the lobbyist are still coming in, and will be posted as it is received.
 - b. The current projection is that MLA will be overspent by \$7000 at the end of the year. This was a planned overage. Cash flow continues to be OK.
 - c. Vaughan also noted that there are some funds remaining from the CYP LSTA grant.
 - d. Hoks/Byrne carried.
6. Executive Director's Report (Vaughan; written report submitted)
 - a. Vaughan noted that the dues proposal passed, and the form and other materials are being updated. An electronic membership renewal will be sent in December, and a print reminder sent in January.
 - b. Legislative Day is March 28, 2007. Vaughan has talked with other library and community organizations about declaring the last week in March "Minnesota Libraries Week."
7. Action/Discussion Items:
 - a. Proposed 2007 budget discussion (Hokanson; draft print version submitted)
 - i. Hokanson and Vaughan shared the preliminary budget draft with the Board, which has already been discussed by the Finance Committee. The budget includes an assumption that the conference would make \$40,000 and that membership would remain stable, and these guidelines were used for the projections.
 - ii. The Board discussed the draft budget with these options: a suggestion that reserves not be spent in 2007 since PLA is in Minneapolis in 2008 and may affect revenue that year; a commitment to revisit the budget in mid-2007 and make any needed adjustments; the new chart of accounts will be in place for 2007, and 2006 budget information will be added to the next draft of the budget for comparisons.
 - iii. Hokanson, Vaughan, and others will work on the budget in light of the Board's discussion. The budget will be on the agenda for the December Board meeting.

- b. PLA 2008 (Betcher)
 - i. Betcher updated the Board on continued planning for the PLA Conference.
 - ii. As the host state, MLA will be planning a preconference for PLA, and will be able to keep any revenue from this event. The preconference will be on the December agenda.
- c. MLA Foundation Report (Moulton Janssen; written report submitted)
 - i. Moulton Janssen updated the Board on recent actions of the Foundation Board, including plans to expand the Board and a possible name change.
 - ii. The Board discussed the MLA liaison to the Foundation Board. In June 2006 the Board voted to move the role of liaison to the Foundation from the Past President to the Treasurer, since the Treasurer serves a 2-year term and would be able to provide more continuity. The Board discussed this issue again, and it will be on the December agenda for additional discussion.
- d. Leadership Institute (Wendt)
 - i. Wendt provided an update on plans for the 2007 Institute.
- 8. Liaison Reports and Board Reports
 - a. Written report submitted for the Intellectual Freedom Committee
 - b. Oleksowicz noted that Legislative Day is March 27-28, and that platform information will be available soon.
- 9. Other Items – none
- 10. Adjournment – Meeting adjourned at 1:40 p.m. Hokanson/Moulton Janssen/carried