

**Minnesota Library Association
2008 Conference, November 19-21, Sheraton Bloomington, Minnesota**

Call for Session Proposals

Theme: To Explore, To Evolve, To Excel...Together

The Minnesota Library Association (MLA) is seeking presentations for its 2008 Conference, November 19-21, 2008 in Bloomington, Minnesota at the Sheraton Bloomington. MLA's annual conference is one of the best opportunities for library professionals and advocates to network with each other. To guide your presentation preparation, the theme for the 2008 Conference is "*To Explore, To Evolve, To Excel...Together.*"

If you are interested in presenting or have a presentation you wish to see at the conference, please complete this session proposal form and return it to the MLA by **April 11, 2008**. **Send completed session proposals to**

sessionproposal@mnlibraryassociation.org.

Our planning committee will select presentations and notify presenters by the end of May 2008. Please note that MLA members will be given preference. You must fill out this form completely for your proposal to be considered.

Session Title:

Session Focus/Track (you may choose more than one):

Academic and Research Libraries

Public Libraries

Library Trustees and Advocates

Children and Young People

Distance Learning

Diversity and Outreach

Government Documents

Library Management

Reader's Advisory

Reference and Adult Services

Rural Libraries

Support Staff and Paraprofessionals

Technical Services

Legislative/Advocacy

Intellectual Freedom

Library Friends (MALF)

Health Sciences Libraries (HSLM)

Law Libraries (MALL)

State Government Libraries (CALCO)

School Media/Information (MEMO)

Personal/Skill Development

Other: _____

Session Description -- purpose, focus, or theme (100 words):

Write a brief description of your proposed session. What need, problem or issue does your session address? Why is this session relevant to those in the Minnesota library world? This description will appear in the conference program, so please address why this session is important, what attendees will learn, and how they will benefit. Your description should be as concise and informative as possible.

Session Format (choose one):

_____ **Concurrent Session, 75-90 minutes**

Concurrent sessions allow speakers to present information on a wide variety of topics, including skill development, best practices, and lessons learned.

_____ Lecture session, featuring one or two speakers

_____ Panel session featuring three or four panelists

_____ Roundtable session in which a speaker briefly presents material followed by an interactive discussion with the audience.

_____ Other (please describe):

Please note: the list of speakers of all types of sessions from lecture to panel to roundtable, etc. will need to be in to hhoks@carverlib.org no later than October 1, 2008.

_____ **Preconference Workshop, 3-hours on morning of November 19**

Workshops allow the speaker to present to a limited audience on a topic in-depth. Presenters are expected to provide tangible, meaningful take-away value to the audience.

Please respond to these questions:

1. Have you given this presentation before? _____ No _____ Yes (please indicate where and when)
2. Are there any prerequisites for your session—knowledge participants should have before attending your session? _____ No _____ Yes (please indicate prerequisite knowledge)
3. How will you engage your audience?

Session Organizer/Contact:

Are you also a presenter? Yes No

Name:

Are you a MLA member?: Yes No

Title/Position:

Institutional Affiliation:

Address:

Work Phone:

Home or Cell Phone:

Fax:

E-mail:

Brief biography (include education and professional experience, especially as it relates to your proposed session):

Presenter (please provide this information for each additional presenter):

Name:

Are you a MLA member?: Yes No

Title/Position:

Institutional Affiliation:

Address:

Work Phone:

Home or Cell Phone:

Fax:

E-mail:

Brief biography (include education and professional experience, especially as it relates to your proposed session):

Audio-Visual Needs:

Indicate what your A/V needs for this session. Each room will have a podium with a microphone and a screen.

- _____ **Wireless microphone**
- _____ **VHS player with monitor**
- _____ **DVD player with monitor**
- _____ **Other:**

If you have a powerpoint presentation, you will need to bring your own LCD projector and laptop. There will be no live Internet connections available for speakers presenting this year.

Conference Deadlines for Presenters

MLA's goal is to have the best conference possible. To achieve this, we need our conference presenters to cooperate with our deadlines. By submitting a conference proposal and agreeing to present a session, you commit to meeting MLA's deadlines for requested information, including handouts in an electronic format of your presentation three weeks prior to the Conference, which MLA will be making available online.

Please initial here to confirm that you and all presenters agree to meet the MLA deadlines: _____

E-mail your completed session proposal to:

sessionproposal@mnllibraryassociation.org

Questions?

Contact Heidi Hoks, Program Chair at 952-856-4503

or hhoks@carverlib.org

Minnesota Library Association

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Phone: 651-641-0982 Fax: 651-649-3169 www.mnllibraryassociation.org

Send conference proposals to: sessionproposal@mnllibraryassociation.org

I Submitted My Session Proposal . . . Now What?

Your session proposal will go to the conference program committee for consideration. Composed of MLA members representing all MLA subunits and MLA partners from other library organizations, the committee will review all proposals, determining which to include in the program.

MLA 2008 Conference Session Proposal Form

The conference planning committee will notify presenters by the end of April 2008. If your proposal is accepted, you and your co-presenters will each receive a confirmation email giving the date, time, and place of your scheduled session.